**Job Description**

**Senior Project Manager for Integrity Projects and Reconstruction**

**The EU Anti-Corruption Initiative in Ukraine (EUACI)**

**Introduction**

The EUACI is looking for a Senior Project Manager for Integrity **Projects and Reconstruction. The right person should be ambitious and visionary with the ability to transform ideas into concrete activities and ensure that they are implemented.** He or she should be interested in and capable of assisting Integrity Cities and the Ministry of Development of Communities, Territories and Infrastructure of Ukraine (the Ministry) in their efforts to strengthen good governance practices; and in particular the principles of transparency, accountability and integrity in the delivery of local public services and in the reconstruction process.

This Job Description provides further details about the EUACI programme, the six Integrity Cities, the role of the Senior Project Manager for **Projects and Reconstruction** and the expected qualifications of candidates interested in applying for the position.

**The EUACI**

The EUACI is a joint EU and Government of Denmark financed programme aimed at supporting Ukraine in its efforts to reduce corruption at the national and local level through the empowerment of citizens, civil society, businesses, and state institutions. In May 2020, the EUACI entered into its Phase II that runs until mid-2024.

The EUACI is focusing on four cross-dimensional thematic issues: Enhancing resilience of its partners, including the Integrity Cities; Ensuring integrity and transparency in utilizing reconstruction and humanitarian aid; supporting Ukraine’s EU integration in the field of anti-corruption; and assisting asset recovery and tracing.

The EUACI has three components, namely:

Component 1; that supports key state anti-corruption agencies in improving their effectiveness and independence;

Component 2; that supports selected integrity cities in their efforts to strengthen their integrity, transparency, and accountability; and

Component 3; that supports Ukraine’s civil society, media, and business community.

This Job Description falls under Component 2 and focuses on assisting the six Integrity Cities and the Ministry in implementing actions that will increase integrity, transparency and accountability of their operations. The six integrity cities with which the EUACI has entered into a partnership are Chernivtsi, Chervonohrad, Mariupol, Nikopol, Zhytomyr and Mykolayiv.

**The position**

Title: Senior Project Manager for Integrity Projects and Reconstruction

Place of service: EUACI office in Kyiv; with extensive travel to Integrity Cities

Supervised by the Team Leader of Component 2

From: As soon as possible.

**What we offer**

A full-time labour contract with the Embassy of Denmark until the end of EUACI phase II (July 2024). Salary and benefits package according to Embassy regulations. A modern and comfortable workplace in the centre of Kyiv.

**Area of Responsibility**

At the overall programme Level, the successful candidate has to contribute to the following:

* programme planning and budgeting, including review and update of the agreed work plans and budgets;
* quarterly, semi-annual, annual reporting of the progress made in the Integrity Cities;

At the specific Level, the successful candidate is expected to:

* coordinate and implement the program’s activities on integrity and reconstruction vis-a-vis the Ministry;
* cooperate with the Ministry regarding the organisation of the work of high-level long-term and short-term consultants;
* сoordinate the development and implementation of IT products for the Ministry in the field of ensuring the integrity and accountability of the reconstruction process;
* coordinate technical assistance with other EU-funded programs;
* quality assure and manage the work of the advisers to the mayors posted by EUACI in each Integrity City;
* initiate and complete procurement of technical assistance services for Integrity Cities and the Ministry and the subsequent management of contracts;
* oversee the implementation and ensure the quality of the deliverables of the individual consultants, consulting companies, and IT developers hired by the EUACI to provide technical assistance to the Integrity Cities and the Ministry;
* sustain partnerships with and represent the EUACI in meetings with the leadership of the Integrity Cities, the working-level public officials and the management of the Ministry;
* сoordinate the development and implementation of E-Reception Halls in the Integrity Cities;
* assist with other duties as agreed with the Team Leader.

**Demand Profile/Qualifications**

* Master’s Degree in Public Policy, Public Administration, Law, International Relations, Political Sciences, or a related field;
* Experience in cooperation with local self-government bodies and state institutions for at least 5 years;
* Experience in establishing relationships with local governments, international organisations and Ukrainian organisations.
* Experience in implementing joint projects with state authorities and local self-government for at least 5 years;
* Experience in promoting good governance and integrity would be an asset;
* Experience in the development and implementation of regulatory acts for local self-government bodies and state authorities would be an advantage;
* Good analytical, negotiation, networking, coordination, and communication skills;
* Ability to work with tight deadlines, follow through on tasks and deliver results;
* Fluency in Ukrainian and excellent English language skills is required;
* Keen sense of ethics, integrity, and credibility.

**Deadline for applications**

Interested candidates should submit their short **letter of motivation** and an updated **CV** in English to [tarslu@um.dk](mailto:tarslu@um.dk) before the close of business on **20 February 2023.**

Interviews are scheduled to take place from 23-28 February 2023.